



Information about the processing of personal data

The Swedish Dental Hygienist Association, STHF protects your personal information. This information explains how and why STHF collects and processes personal data for members, potential members, counterparties and co-partners. STHF does not process personal data for our visitors, but SRAT's landlord Sveriges Ingenjörer does. It describes your rights and how you can enforce them. You may receive the information in connection with you becoming a member of the association. It is also available on our website www.tandhygienistforening.se

It is important that you take note of and understand the information and feel safe in our processing of your personal data. You are always welcome to contact us with any questions.

Personal data manager

STHF is responsible for personal data. Contact information for STHF is as follows:

STHF
Box 1419
111 84 STOCKHOLM
08-442 44 60
info@tandhygienistforening.se
www.tandhygienistforening.se

Data Protection Officer

The overall and most important task for the Data Protection Officer is to monitor that the data controller complies with the Data Protection Ordinance. The Data Protection Officer shall, among other things, also be the contact person for the data subjects and staff within the organization and cooperate with the supervisory authority, for example during inspections.

Data Protection Officer
Annelie Abrahamsson
AdviceU AB
SRAT.dso@adviceu.se



Purpose and legal basis for treatment

Information about membership in a trade union is sensitive personal information where particularly high demands are made.

STHF will use the information you provide to administer your membership, safeguard your interests and fulfill the obligations we have towards you as a member. Therefore, when relevant, STHF processes your personal data in order for you to:

- Get advice and other support in professional matters.
- Get the opportunity to take out group insurance.
- Get an association newspaper.
- Receive newsletters, member information and the like.
- Participate in trainings, seminars, annual meetings and other member meetings.
- Pay the correct membership fee.
- Be able to become a member of Akademikernas erkända arbetslöshetskassa.
- Covered by member surveys.
- Included in questionnaires regarding, among other things, salary statistics.
- Have current contact information in the member register.

For these proceedings, the legal basis is STHF's statutes, MBL and GDPR Article 6.1.b, 6.1.c, 6.1.e, 9.2.b, 9.2.d and 9.2.g.

In addition, STHF processes your personal data in order to provide you with other offers and benefits. For these proceedings, the legal basis is STHF's statutes and GDPR Article 6.1.f and 9.2.b. The association balances the interests in the light of the fact that you as a member should receive added value in addition to what union membership traditionally entails.

In connection with conferences and events organized by STHF, the legal basis of consent is applied when obtaining information on dietary requirements in accordance with GDPR Article 6 (1) (a) and (9) (a).

Storage time

As long as you are a member of STHF, the personal information required to be able to administer your membership is saved.



According to the Accounting Act, we are obliged to save all accounting material for seven years after the calendar year in which the financial year ended. This applies regardless of whether you left the union before that.

If you leave the union, we will save your existing personal information for one year. Thereafter, only the personal data necessary for the above purposes are saved.

We store information about potential members for three months.

Personal information in posts on STHS's page on Facebook is stored for one year and thereafter only if they are of interest to STHF's history.

Your rights

You have the right to receive information about the processing that takes place, to have your personal data corrected, to have the data deleted in certain cases, to demand that the processing be restricted in certain cases, to object to processing in certain cases and the right to so-called data portability. Your rights are set out in Articles 15-18, 20, 21, 22 of the GDPR.

Recipient of data

For the purposes stated above, we may provide the data to others and also receive personal data from them in accordance with GDPR Article 6.1.b-c, 6.1.e, 9.2.b and 9.2.g. The following recipients and senders have their own personal data responsibility:

- The tax authority.
- SPAR - for obtaining address information.
- Folksam - for member insurance.

In the following situations, STHF uses personal data assistants instead of performing the tasks itself. The personal data assistants receive personal data on the basis of GDPR Article 6.1.b and 9.2.d. STHF has the following personal data assistants:

- Suppliers of IT support and IT services hired by the association, such as e-mail.
- Providers of web services and mailing services hired by the association.
- Printing companies that print and distribute TandhygienistTidningen and other printed matter.
- Supplier of newspaper production hired by the association.



Shared personal data responsibility

STHF has a joint personal data responsibility according to GDPR article 26 with SRAT of which STHF is a part.

STHF provides SRAT with all the member's personal data so that SRAT can keep a membership register. SRAT uses the personal data to run the union activities and satisfy the members' rights as a result of the union membership such as membership magazine, newsletter, insurance, negotiations. The right to decide on the purposes and means for the processing of personal data rests with both STHF and SRAT. The joint responsibility for personal data is regulated in a mutual arrangement.

The right to lodge a complaint

You have the right to submit a complaint to the Privacy Protection Authority regarding our processing of your personal data.

Categories of personal data that are necessary to process in order for you to become a member of STHF

- Social security number
- Name
- Address information
- Educational tasks
- Employment information

Categories of personal data that are necessary to process in order to maintain the correct service

- Contact information

Automatic decision making

- Reduced membership fee the first year after graduation
- Membership fee based on employment and employment rate

If information on degree year, employment and employment rate is not provided, the correct membership fee cannot be set. It can also lead to restrictions on rights, such as income insurance, health protection and negotiation assistance.



Information from someone other than you

STHF can get information from an employer that you who are a member now work there. An elected representative can also provide information about members' new workplace. We regularly update members' population registration address from SPAR.

Social Media

STHF is on Facebook and Instagram, which has the primary personal data responsibility, but STHF is responsible for personal data for its own and others' publications on STHF's page.

Website

On the website, STHF processes personal data of employees and elected representatives on the basis of GDPR Article 6.1.f and 9.1.e. The website has a cookie management where visitors can choose between different levels of cookie management.

Version management - document updated

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