

## Information about the processing of personal data

SRAT protects your personal data. This information explains how and why SRAT collects and processes personal data for members, potential members, counterparties and co-partners. SRAT does not process personal data for our visitors, but our landlord Sveriges Ingenjörer does. It describes your rights and how you can enforce them. You may receive the information in connection with you becoming a member of the association. It is also available on our website [www.srat.se/personuppgifter](http://www.srat.se/personuppgifter).

It is important that you take note of and understand the information and feel safe in our processing of your personal data. You are always welcome to contact us with any questions.

## Personal data manager

SRAT is responsible for personal data. Contact information for SRAT is as follows:

SRAT  
Box 1419  
111 84 STOCKHOLM  
08-442 44 60  
[kansli@srat.se](mailto:kansli@srat.se)  
[www.srat.se](http://www.srat.se)

## Data Protection Officer

The overall and most important task for the Data Protection Officer is to monitor that the data controller complies with the Data Protection Ordinance. The Data Protection Officer shall, among other things, also be the contact person for the data subjects and staff within the organization and cooperate with the supervisory authority, for example during inspections.

Data Protection Officer  
Annelie Abrahamsson  
AdviceU AB  
[SRAT.dso@adviceu.se](mailto:SRAT.dso@adviceu.se)

## Purpose and legal basis for treatment

Information about membership in a trade union is sensitive personal information where particularly high demands are made.

SRAT will use the information you provide to administer your membership, safeguard your interests and fulfill the obligations we have towards you as a member. Therefore, when relevant, SRAT processes your personal data in order for you to:

- Receive advice and other support in labor law, professional and trade union issues (includes, among other things, salary review and advice on unemployment and occupational injury).
- Get legal aid by being represented in connection with trade union negotiations and in court proceedings.
- Covered by collective agreement and labor law negotiations.
- Get income insurance and health protection included in the membership.
- Get the opportunity to take out group insurance.
- Get union and association newspapers.
- Receive newsletters, member information and the like.
- Participate in trainings, seminars, annual meetings and other member meetings.
- Get career advice including CV review.
- Pay the correct membership fee.
- Be able to become a member of Akademikernas erkända arbetslöshetskassa.
- Covered by member surveys.
- Included in questionnaires regarding, among other things, salary statistics.
- Get to see the produced wage statistics.
- Have current contact information in the member register.

For these proceedings, the legal basis is SRAT's statutes, MBL and GDPR Article 6.1.b, 6.1.c, 6.1.e, 9.2.b, 9.2.d and 9.2.g.

In addition, SRAT processes your personal data in order to provide you with other offers and benefits. For these proceedings, the legal basis is SRAT's statutes and GDPR Article 6.1.f and 9.2.b. The association balances the interests in the light of the fact that you as a member should receive added value in addition to what union membership traditionally entails.

In connection with courses and events organized by the association, the legal basis for consent is applied when obtaining information on dietary requirements in accordance with GDPR Article 6 (1) (a) and 9 (2) (a).

## **Storage time**

As long as you are a member of SRAT, the personal information required to be able to administer your membership is saved.

According to the Accounting Act, we are obliged to save all accounting material for seven years after the calendar year in which the financial year ended. This applies regardless of whether you left the union before that.

If we have given you advice or represented you through negotiation or legal aid, we save this personal data for 10 years after the end of the activity in accordance with the statute of limitations. This applies regardless of whether you left the union before that.

If you leave the union, we will save your existing personal information for one year. Thereafter, only the personal data necessary for the above purposes are saved.

We store information about potential members for three months.

We store personal information for representatives of co-partners and counterparties as long as we have an ongoing case.

Personal information in posts on social media is stored for one year and thereafter only if they are of interest to SRAT's history.

## **Your rights**

You have the right to receive information about the processing that takes place, to have your personal data corrected, to in some cases have the data deleted, to demand that the processing in certain cases be restricted, to in some cases object to processing and the right to so-called data portability. Your rights are set out in Articles 15-18, 20, 21, 22 of the GDPR.

## **Categories of recipients of data**

For the purposes stated above, we may provide the data to others and also receive personal data from them in accordance with GDPR Article 6.1.b-c, 6.1.e, 9.2.b and 9.2.g. The following recipients and senders have their own personal data responsibility:

- Employers - for example in connection with local wage reviews or other trade union negotiations.
- Employers' organizations - for conducting negotiations and producing wage statistics.
- The tax authority.
- SPAR - for obtaining address information.
- Insurance companies that the union has agreements with regarding group insurance.
- Insurance companies with which the union has an agreement regarding income insurance.
- Other trade unions and negotiation cartels with which SRAT cooperates.
- Saco associations with which SRAT has an agreement on double connection.

In the following situations, SRAT uses personal data assistants instead of performing the tasks itself. The personal data assistants receive personal data on the basis of GDPR Article 6.1.b and 9.2.d. SRAT has the following personal data assistants:

- Provider of member system hired by the union.
- Suppliers of IT support and IT services hired by the association, such as e-mail and server operations.
- Providers of web services and mailing services hired by the union.
- Printing companies that print and distribute federal and association newspapers and other printed matter.
- Supplier of newspaper production hired by the union.
- Saco - for the production of statistics and determination of membership fees.
- Akademikernas erkända arbetslöshetskassa - for the production of statistics and in connection with the member applying for compensation from the Income Insurance.

## **Shared personal data responsibility**

SRAT has a joint responsibility for personal data in accordance with Article 26 of the GDPR with the following organizations:

- Saco-S
- SRAT associations with their own organization number

SRAT provides Saco-S with personal information regarding members' names and social security numbers. This information is used by Saco-S to perform the tasks of the organization in accordance with the rules established by the Saco-S decision-making body. The right to decide on the purposes and means of the personal data processing that takes place within Saco-S lies with both SRAT and Saco-S. This means that SRAT and Saco-S are to be regarded as jointly responsible for personal data for the personal data processing that takes place within Saco-S. Saco-S centrally and Saco-S locally form a unit and the contact unions are part of this unit when the contact union acts as Saco-S.

SRAT and SRAT associations with their own organization number have a joint personal data responsibility. SRAT and the SRAT associations with their own organization number are each responsible for their own handling of the members' personal data. SRAT and SRAT associations with their own organization number each inform the members individually how their personal data is handled and what rights they have according to the GDPR.

## **The right to lodge a complaint**

You have the right to submit a complaint to the Privacy Protection Authority regarding our processing of your personal data.

## **Categories of personal data that are necessary to process in order for you to become a member of the union**

- Social security number
- Name
- Address information
- Educational tasks
- Employment information

## **Categories of personal data that are necessary to process in order to maintain the correct service**

- Contact information

## **Automatic decision making**

- Reduced membership fee the first year after graduation
- Membership fee based on employment and employment rate

If information on degree year, employment and employment rate is not provided, the correct membership fee cannot be set. It can also lead to restrictions on rights, such as income insurance, health protection and negotiation assistance.

## **Information from someone other than you**

SRAT can get information from an employer that you who are a member now work there. An elected representative can also provide information about members' new workplace. We regularly update members' population registration address from SPAR.

SRAT also processes personal data about representatives of our partners and counterparties as well as about potential members.

## **Social Media**

SRAT is available on Facebook, Instagram and LinkedIn. The personal data responsibility is primarily on each platform, but SRAT is responsible for personal data for its own and others' publications on SRAT's pages.

## **Website**

At [srat.se](http://srat.se), SRAT processes personal data of employees and elected representatives with the support of GDPR Article 6.1.f and 9.1.e. The website provides cookie management where visitors can choose between different levels of cookies.

## **Version management - document updated**

- 2018-05-04
- 2019-08-28
- 2021-07-01